



MODUS OPERANDI

RESPONSIBILITIES AND EXPECTATIONS WHEN HOSTING
KBA COMPETITIONS

CONVENERS

Clubs must ensure that they have appointed a competent convener to oversee the running of the competition. The responsibilities of the convener will be the following;

- To **liaise** with the KBA Competition Secretaries
- To coordinate with their club committee, Greenkeeper and caterers and appoint a qualified umpire.
- To write **out** cards for the round robin and or playoffs hosted by their club. The club is **to** supply cards for all rounds except **semi-finals** and finals.
- To record scores after each round. Clubs must ensure that the convener has access to a laptop/pc with internet access in order to use the scoring system.
- The convener must make themselves familiar with the KBA Bye-Laws and the competition conditions of play. It is the convener's duty to ensure that the rules and laws are adhered to by players, officials and spectators and to enforce them where necessary.
- Semi-finals and finals will be overseen by KBA including the appointment of officials.

Greens

- Greenkeepers must ensure that their green is cut for each day of use, preferably on the morning of **the competition**.
 - GREENS should run no slower than 12 seconds.
 - All rinks must be marked clearly and a centre line should be marked, starting at the 2m mark and ending at the 23m mark.
- Round robin play is only in one direction. The direction of play is the Greenkeeper's choice.

CATERING

- An adequate supply of **drinking** water must be supplied to players and be available throughout the day.
- Tea must be supplied after the first round
- Lunch must be supplied after the second round
- This applies to round robin and playoffs
- Lunch must be supplied between semis and finals

GENERAL

- Clubs who submit entries will be **given** preference as hosts
 - While all effort is taken to share the round robins, playoff and finals, the conditions of the greens must be **considered**, and higher rated greens will be given priority
- Clubs with Wi-Fi access will be the preferred clubs for hosting of finals for the purposes of streaming to YouTube. Clubs without access will not be unduly penalised
 - Clubs who routinely refuse access as hosts must accept that the travel of their players will not be prioritised over clubs that do host.
- The cost of officials, umpires and markers for round robins and playoffs are the responsibility of the host clubs
- **The** costs of food for finals will be reimbursed by KBA upon receipt of an itemized invoice. Only those officials appointed by the KBA can be claimed for.
- Tabs may be held at host clubs provided that adequate space is available and that there will be no interference with the competition, including **warmups** and practice. Those playing tabs must wear club colours.

- No tabs may be held on the same green been used for semis and finals